



Republic of the Philippines
Professional Regulation Commission
Manila



MEMORANDUM CIRCULAR NO. 06
February 18, 2011

TO : ALL PRB CHAIRMAN AND MEMBERS
PRESIDENTS OF THE ACCREDITED PROFESSIONAL ORGANIZATIONS (APOs)
OTHERS CONCERNED

SUBJECT : SELECTION OF THE "OUTSTANDING PROFESSIONAL OF THE YEAR" AND
THE "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATIONS OF THE
YEAR" AWARDS FOR CONFERMENT BY THE PROFESSIONAL REGULATION
COMMISSION

The conferment of the "OUTSTANDING PROFESSIONAL OF THE YEAR" Awards by the Professional Regulation Commission began in 1997 for the purpose of giving recognition to the achievements and services of professionals who excelled in their respective fields of professional endeavor during the past years or entire career. The presentation of awards constitutes one of the highlights of the observance of the PRC Anniversary Celebration and Professional Regulation Week on June 16 to 22 each year by virtue of Proclamation No. 117, Series of 1987.

In 1994, the PRC started the conferment of the "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR AWARD" in recognition of the achievements, services and commitment to the profession of the outstanding accredited professional organization.

In 1995, the PRC opened its door to non-members of the accredited professional organization by including in its rules their nomination for the "Outstanding Professional of the Year" Award provided that:

1. they are properly endorsed by the accredited professional organization (APO) and nominated to the PRC; and
2. they qualify for the awards in accordance with the criteria set by the Commission.

These awards, which are bestowed only upon those with exemplary achievements and services and, therefore, have excelled in their respective fields of endeavors, are the highest awards that could be conferred upon a professional and an accredited professional organization by the PRC which is the central agency of the government charged with the licensing and regulation of professionals and the professions as well as the APOs.

I. BASES OR CRITERIA FOR THE PRC AWARDS

A. "OUTSTANDING PROFESSIONAL OF THE YEAR" Award

The award is intended to bestow honor upon the most outstanding member of each of the registered professions who has:

1. Amply demonstrated professional competence of the highest degree and conducted himself with integrity in the exercise of the profession (30%)

a. Integrity	10%
b. Technical Competence	10%
c. Academic Background	4%
d. Trainings/CPE	3%
e. Experience	3%
Total	30%

2. Participated meaningfully in professional activities through the professional organization (30%);

a. Leadership and Investment	10%
b. Technical Competence	10%
c. Projects/Accomplishments	
Conferences, seminars attended	
i. International	6%
ii. Local	4%
Total	30%

3. Contributed significantly to the advancement of the profession (30%) and

a. Publication	5%
b. Research projects	5%
c. Positive Impact of contribution to the profession	10%
d. Awards and Recognition	
i. International	6%
ii. Local	4%
Total	30%

4. Contributed significantly to the effective discharge of the profession's social responsibility through meaningful contribution/participation in socio-civic related activities (10%).

a. Involvement in Civic Organization	5%
b. Community and Public Citations	5%
Total	10%

GRAND TOTAL **100%**

In addition, he must possess the following qualifications:

1. Must be a citizen of the Republic of the Philippines;
2. Must be registered with the PRC whose professional identification card is current;
3. Must be of good moral character and a member in good standing of the APO;
4. Must have no pending administrative case with the PRC or with any of the courts for criminal / civil offense or charges;
5. Must not have been convicted of any crime involving moral turpitude;
6. Must not be an officer or director of the national organization of APO for at least one (1) year prior to the awards;
7. Must not be an incumbent member of the PRB nor an official or employee of the PRC; and
8. Must not be a past awardee of the PRC except for another profession to which he is duly registered.

B. "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR" Award

The award is intended to bestow honor upon the most outstanding accredited professional organization based on the following:

1. Leadership and initiative in participating in PRC activities and/or PRC-sponsored programs/activities;
2. Quality of performance of service of nominees appointed to the regulatory boards in terms of validity and reliability of test questions prepared and asked in the licensure examinations; participation in other regulatory functions and in PRC programs, projects and activities;
3. Quality and relevance of CPE programs administered and implemented by the organization.
4. Significant achievements as a corporate body.
 - a) in attaining the objectives of the organization;
 - b) in the enhancement of the welfare of its members in terms of placement and of assistance in the practice of the profession; and

5. Effective discharge of the profession's social responsibility through meaningful participation in socio-civic related activities;
6. Relationship of the officers and members of the APO with the officers and members of the other registered professional organizations is the same profession in terms of camaradene, fellowship, cooperation in national programs and activities of the profession;
7. Leadership and initiative in undertaking programs, projects, and activities related or unrelated to the profession, as well as improvement and/or contribution to the solution of problems affecting the profession, which redound to the benefit of its members and to the community/country in general;
8. Healthy relationship with the PRC and the PRB concerned in terms of cooperation and coordination;
9. Smooth turn-over of duties and responsibilities of outgoing to newly-elected and inducted national officers of the organization, through peaceful and orderly elections, and Initiative and leadership in the integration of all professional into one national organization;
10. Sponsorship of international convention, conference, workshops, symposia, and other similar gatherings of professional;
11. Regular publication of news bulletin and technical journals, and submission of annual reports (financial and operations) to PRC and the Securities and Exchange Commission (SEC); and
12. Acquisition of own building and maintenance of the financial solvency of the association.

II. PROCEDURE FOR NOMINATION

A. "OUTSTANDING PROFESSIONAL OF THE YEAR" Award

Each APO shall submit to the Chairman, Committee on Awards, Professional Regulation Commission, PRC Building, P. Paredes St., Sampaloc, Manila, through the Standards and Inspection Division, on or before March 31, 2011, **NOT LESS THAN (2) NOMINEES** for the award, together with the following documents:

- a. **APO Resolution** endorsing the nominees signed by the Board of Directors/Trustees or by the Secretary and attested to by the President;
- b. **PRC Nomination form (attached)** duly filled by the APO Nominating or Awards Committee accompanied by biographical data of each nominee and/or photofile or other evidence to support accomplishments, in eight (8) copies;

- c. Eight (8) copies of passport-size ID pictures of each nominee, preferably colored, taken not later than six (6) months prior to submission, for publication and for other purposes;
- d. NBI clearance of each nominee and additional OMBUDSMAN clearance, if nominee is a government official or employee; and
- e. Duplicate copy of the nominee's PRC Identification card.

The rationale to the requirement of not less than two (2) nominees is that the final decision rests in the Commission which is conferring the award. Should there be only one (1) nominee submitted by the APO, the Commission shall require the PRB concerned to endorse another nominee to complete the requirement of at least two (2) nominees.

Any nomination which does not fully meet these conditions and procedures will NOT be acted upon by the Committee on Awards and the PRC.

The deadline for submission of the nominees set by the Commission shall be FINAL and NOT subject to any extension. Failure on the part of the APO to submit its nominees on or before the deadline set by the Commission shall be construed to mean that it is not submitting any nominee, in which event, the commission shall choose from the nominees to be submitted by the PRB.

B. "OUTSTANDING ACCREDITED PROFESSIONAL ORGANIZATION OF THE YEAR" Award

The APO shall submit to the PRC Committee on Awards four (4) copies of supporting documents relative to the criteria enumerated in item I (B) above, not later than April 15, 2011.

III. SELECTION OF AWARDEES BY THE PRC

The Commission, after consultation with the PRB concerned, the Presidents of the Foundation for Outstanding Professionals (FOP), the Philippine Association of Professional Regulatory Board Members, Inc. (PAPRB), the Philippine Federation of Professional Associations (PFPA), and the APO National President together with the Chairman of the APO Nominating/Awards Committee where the latter has a nominee, shall choose the recipient of the "Outstanding Professional of the Year" Award from among nominees submitted and shall officially notify the awardee in writing. The awardee shall confirm the acceptance of the award and attendance during the PRC Award ceremony. Only One (1) awardee shall be chosen for each profession.

The Commission shall choose the recipient of the "Accredited Professional Organization of the Year" Award from among the nominees recommended by the committee created by the Commission for the purpose. The Committee shall be composed of men and women of integrity, preferably key officials of the Dept. of Justice, incumbent Justices of the Supreme Court, Appellate Courts, Sandiganbayan and the Ombudsman, shall not belong to any of the



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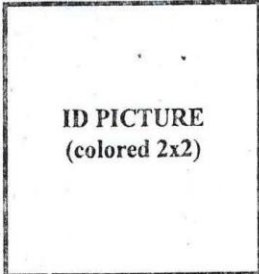
OUTSTANDING PROFESSIONAL OF THE YEAR AWARD

NOMINATION FORM

(To be accomplished and signed by the Chairman and Members of the APO Awards/ Nominating Committee in eight (8) copies. A copy of biodata and/or photo file of nominee shall be attached to this form.)

Name of APO: _____
Address : _____

Contact Nos. : _____
President : _____



Name of Nominee : **LAST NAME** _____
FIRST NAME _____
MIDDLE NAME _____

Profession : _____
PRC Lic. No. : _____ Expiry Date _____
Pls. check appropriate box: Practicing Employed in Government

Residence Address : _____
Res. Tel./Fax No. : _____
Present Position : _____
Name of Office : _____
Address : _____
Office Tel/Fax No. : _____

JUSTIFICATION FOR THE AWARD

(To be accomplished by APO Awards/Nomination Committee)

1. AMPLY DEMONSTRATED PROFESSIONAL COMPETENCE OF THE HIGHEST DEGREE AND CONDUCTED HIMSELF/HERSELF WITH INTEGRITY IN THE EXERCISE OF HIS/HER PROFESSION:

2. PARTICIPATED MEANINGFULLY IN PROFESSIONAL ACTIVITIES THROUGH THE PROFESSIONAL ORGANIZATION:

3. CONTRIBUTED SIGNIFICANTLY TO THE ADVANCEMENT OF THE PROFESSION:

4. CONTRIBUTED SIGNIFICANTLY TO THE EFFECTIVE DISCHARGE OF THE PROFESSION'S SOCIAL RESPONSIBILITY THROUGH MEANINGFUL CONTRIBUTION/PARTICIPATION IN SOCIO-RELATED ACTIVITIES:

WE, THE CHAIRMAN AND MEMBERS OF THE APO AWARDS/NOMINATING COMMITTEE, ATTEST TO THE TRUTH/CORRECTNESS OF THE FOREGOING AND FURTHER ATTEST THAT THE ABOVE-NAMED NOMINEE:

1. Is of good moral character and is a member of the APO in good standing.
2. Has not been convicted of any crime involving moral turpitude.
3. Has no pending case with any of the courts for criminal/civil offense or charges
4. Is not an incumbent officer or director of the national APO nor an officer or director of the same for at least one (1) year immediately prior to the awards in June 2009.

Done in the City of _____ this _____ day of _____, 2009

APO AWARDS NOMINATING COMMITTEE:
(Please sign above printed name.)

Chairman

Member

Member